

## Aeronautical Components Self Survey Internal Audit

<b>SUPPLIER NAME:</b> Aeronautical Components, Inc.		<b>CAGE CODE:</b> 8U755	<b>MAIN NAICS CODES:</b> 336412, 336413, 421860	<b>MAIN SIC CODES:</b> 3728, 3599
<b>SHIPPING/FREIGHT ADDRESS:</b> 10 Reith Street			<b>MAILING/DOCUMENTATION ADDRESS:</b> 10 Reith Street Copiague NY 11726-0246	
<b>CITY:</b> Copiague	<b>STATE:</b> New York	<b>ZIP CODE:</b> 11726-0246	<b>COUNTRY:</b> U.S.A.	
<b>TELEPHONE NUMBER:</b> (631) 842-3780		<b>FAX NUMBER:</b> (631) 842-3781	<b>E-MAIL:</b> info@aeronauticalcomponents.com	
<b>MAJOR OEM/CUSTOMER APPROVALS:</b> Northrop Grumman, Sikorsky, Lockheed Martin, Boeing, Defense Supply Centers, Kaman				
<b>TYPE OF BUSINESS:</b> Manufacturer and Surplus Distributor			<b>YEARS IN BUSINESS:</b> Incorporated in 1965	
<b>BRIEF DESCRIPTION OF BUSINESS:</b> Manufacturer and distributor of aircraft engine parts, accessories and components.				
<b>QUALITY SYSTEM CONFORMS TO:</b> Mil-I-45208A, ISO 9001:2000 (Underwriters Laboratories, Inc. Registered January, 2002)				
<b>ORGANIZATION STRUCTURE/KEY PERSONNEL (TITLE/NAME/EXTENSION AT PHONE NUMBER LISTED ABOVE):</b>				
Chief Operating Officer:		Oscar Gustavo Sanchez	Ext. 102	
Operations Manager:		Michael D. Dantona	Ext. 142	
Quality Assurance Manager:		Stephen C. Manz	Ext. 170	
Materials/Safety Manager:		Wayne Melanson	Ext. 141	
<b>TO WHOM THE QUALITY ASSURANCE MANAGER REPORTS:</b>				
Chief Financial Officer:		Steve Peltier	Ext. 103	
<b>HUMAN RESOURCES:</b>			<b>FACILITY RESOURCES:</b>	
Administrative:	6	Office / Production	10,000 Square Feet	
Engineering:	N/A	Shipping/Receiving:	10,000 Square Feet	
Quality Assurance:	2	Warehouse:	50,000 Square Feet	
Inspectors:	3			
Production:	5			
Sales:	4			
Purchasing:	4			
Other:	6			
Total:	30			
<b>COMPANY QUALITY POLICY:</b> "Aeronautical Components is committed to manufacturing and delivering products and services that conform to customer requirements and expectations through continuous improvement. We will strive for 100% on-time delivery, ensuring all products are error free".				
<b>AUTHORIZED BY:</b>	<b>NAME AND TITLE:</b> Stephen C. Manz                      Quality Assurance Manager		<b>ISSUE DATE:</b> 12/23/2005	

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<b>A. GENERAL (QUALITY SYSTEM &amp; MANAGEMENT):</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1. Is there a Quality Manual that adequately describes the Quality System?	X		
2. Is the Quality Manual approved and enforced by Company Management?	X		
3. Is there an organizational chart defining the Quality functions and responsibilities?	X		
4. Are functions clearly defined and understood for all Quality personnel?	X		
5. Are inspection stamps used and adequately controlled?	X		
6. Are records (Contracts, Shipping/Receiving, Test/Inspection Reports, Work Orders, etc.) documented and maintained on file? If yes, how long? <u>All Records Retained for 10 Years</u>	X		
7. Is there an established documented self-audit/evaluation program that identifies who within the Company is responsible for conducting self-audits, the frequency of audits, audit documentation and Corrective and Preventive Actions?	X		
8. Are any special processes performed at your facility (welding, heat treat, plating, etc.)?		X	

<b>B. CERTIFICATION/TRACEABILITY:</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1. Does the Company provide product/material certifications with every shipment?	X		
2. Does the certification and/or packing list show the condition and traceability of products/material?	X		
3. Does the certification have the "non-incident" statement?	X		

<b>C. RECEIVING INSPECTION:</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1. Does Receiving Inspection check all incoming products/material against Purchase Order requirements?	X		
2. Does Receiving Inspection maintain a list of Company and Customer approved sources?	X		
3. Are inspected and rejected products/material properly identified and segregated from products/material awaiting inspection?	X		
4. Are age controlled products/material inspected for date of manufacture and expiration date?	X		
5. Are incoming products/material traceable to the original supplier/manufacturer?	X		
6. Do receiving records indicate status of products/material received as well as who performed the inspection?	X		
7. Are Sampling Plans used? To what standard? <u>ANSI/ASQC Z1.4.1993</u>	X		

<b>D. MATERIAL HANDLING AND STORAGE</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1. Is access to stock/storage areas controlled to prevent unauthorized stocking or removal?	X		
2. Are products/material properly handled and stored to prevent damage, contamination and/or loss?	X		
3. Are products/material for non-aircraft use identified and segregated from aircraft products/material?	X		
4. Are products/material properly identified to include condition and shelf life?	X		
5. Does Quality Control periodically inspect the stock/storage areas for overall effectiveness?	X		
6. Is there a documented procedure in place for the segregation/destruction of scrapped or non-conforming products/material to prevent them from being restored/returned to storage?	X		
7. Are "Good Housekeeping" practices maintained throughout the Company?	X		
8. Are products/material traceable to certifications/purchase orders?	X		

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## Aeronautical Components Self Survey Internal Audit

<b>E.</b>	<b>IN-PROCESS INSPECTION</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Are incoming jobs identified as to the Customer, part number, serial number, description, etc.?	X		
2.	Are Job Travelers/Work Orders and/or other written instructions used to describe the operation/inspection required?	X		
3.	Do the Job Travelers/Work Orders show who performed the operation/inspection and with what equipment/tools/gages?	X		
4.	Are non-conforming products/material found immediately identified and segregated?	X		
5.	Is product/material identification maintained during the entire manufacturing/inspection process?	X		

<b>F.</b>	<b>NON-CONFORMING MATERIAL CONTROL</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Is there a bonded/secured area to hold non-conforming products/material?	X		
2.	Is there an active Material Review Board (MRB)?	X		
3.	Is there a written/documented procedure in place for use of rejection forms, identification of and segregation of discrepant products/material from normal production?	X		

<b>G.</b>	<b>CORRECTIVE/PREVENTIVE ACTIONS</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Is there a written/documented Corrective/Preventive Action System in place?	X		
2.	Are "Root Causes" and "Get Well" plans established for all non-conformances?	X		
3.	Are Corrective Actions issued to Suppliers with non-conforming quality/delivery performance?	X		
4.	Are Corrective Actions issued to personnel during Internal Audits for all non-conformances found?	X		
5.	Are Preventive Actions issued when possible discrepancies are noted?	X		

<b>H.</b>	<b>TRAINING</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Are personnel who perform supervisory, inspection, record keeping, parts handling, shipping and receiving functions properly trained and competent?	X		
2.	Are inspection personnel properly trained and authorized?	X		
3.	Are both formal classroom and on-the-job training records documented and maintained?	X		

<b>I.</b>	<b>MEASURING AND TEST EQUIPMENT</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Are written procedures in effect to control tools, gages and test equipment?	X		
2.	Do calibration records reflect the frequency, procedure, personnel, date calibrated, next calibration due date, actual readings and item identification?	X		
3.	Are "Master Gages" traceable to the N.I.S.T.?	X		
4.	Are employee owned tools, gages and test equipment used? Are they subject to the same controls as Company owned tools, gages and test equipment?	X		
5.	Does the Calibration System meet Mil-Std -45562A or equivalent? Meets: <u>ANSI/NCSL Z540-1-1994</u>	X		

<b>J.</b>	<b>PROCUREMENT CONTROL</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Are written procedures in use for the control of purchased products/material/services?	X		
2.	Is there a Supplier Surveillance/Rating system in place? Does Purchasing/Quality Assurance maintain a current/updated approved suppliers list? <u>Updated Monthly and/or when revision change</u>	X		
3.	Is product/material certification and traceability required on all purchased items?	X		

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## Aeronautical Components Self Survey Internal Audit

<b>K.</b>	<b>DOCUMENT CONTROL</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Is there a system for control and distribution of documents? What Department performs the revision/distribution control? <u>Quality Assurance</u>	X		
2.	Are current copies of applicable technical data/specifications/drawings available?	X		
3.	Are obsolete or "marked-up" drawings/specifications in use by personnel?		X	
4.	Is there a system in place for obtaining / insuring the most current revisions of drawings/specifications are in use by personnel?	X		

<b>L.</b>	<b>SHIPPING/FINAL INSPECTION</b>	<b>YES</b>	<b>No</b>	<b>N/A</b>
1.	Is Final Inspection and testing performed by or under control of Quality Assurance?	X		
2.	Are test procedures/work instructions adequately detailed to minimize operator/inspector error?	X		
3.	Do controls exist to ensure military/commercial packaging? <u>Mil-Std-2073-1C or Best Commercial</u>	X		
4.	Do shipping documents list or reference vendor/customer name, date of shipment, customer purchase order, part number, description, condition, serial number, quantity, traceability?	X		
5.	Is Certificate of Quality Conformance/material/traceability certification enclosed with each shipment? Who authorizes final shipment and is authorized to sign C of QC? <u>Quality Assurance Manager</u>	X		
6.	Is Final Inspection conducted on all operations (regardless of previous inspection/acceptance)?	X		
7.	Are all products/material/containers subject to Final Inspection?	X		

It is hereby certified that, to the best of our knowledge, the information supplied herein is accurate, complete and current and that the undersigned is an official of AERONAUTICAL COMPONENTS who is duly authorized to sign this certification.

<b>SELF SURVEY INTERNAL AUDIT COMPLETED BY:</b>			
<b>NAME:</b>	<b>Stephen C. Manz</b>	<b>SIGNATURE:</b>	_____
<b>TITLE:</b>	<b>Quality Assurance Manager</b>	<b>REVISION DATE:</b>	<b>JANUARY 28, 2003</b>

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